

Policy Overview & Scrutiny Committee 2021/22 - work programme

Part 1 of 4: Recommendations made

#	Agenda Item	Recommendation	Made to	Agreed?	Details
22.01.25 - 7.1	General Fund Budget 2022/23 and Medium-Term Financial Plan 2022/23- 2025/26	Endorse recommendations #1-7 to the Executive in para 3.1.	The Executive	Agreed	The Executive welcomes the endorsement.
22.01.25 - 7.2	General Fund Budget 2022/23 and Medium-Term Financial Plan 2022/23- 2025/26	That the Executive explore investments in the Council's car parks to increase the income they generate.	The Executive	Partially agreed	The Executive was always looking at ways in which new income could be generated and car parks usage could be maximised.
22.01.25 - 7.3	General Fund Budget 2022/23 and Medium-Term Financial Plan 2022/23- 2025/26	Perform an additional check that the planning fees and green waste charges set out in the committee papers are correct	The Executive and Finance Team	Agreed	The checks have been completed and the particular issues identified with the planning and green waste fees have now been addressed.
22.01.25 - 9.1	Capital Strategy 2022/2027	With regards to the recommendation in para 3.1.1, approve of the 5-year Capital Strategy for 2022/2027, incorporating the Treasury Management Strategy, Prudential Indicators and Asset	The Executive	Agreed	The Executive welcomes the endorsement.

		Investment Strategy by Full Council.			
22.01.25 - 9.2	Capital Strategy 2022/2027	That the proposed delegation in para 3.1.2 be subject to annual reapproval by Full Council.	The Executive	Agreed	The Executive supported the proposal.
22.01.25 - 10	Service Plans 2022-25	That the following clause is appended to the text of action with the Reference Number SP22/25 BT5.6: <i>"whilst also respecting the reasonable wishes of those members who prefer to discharge their responsibilities using paper copies of agendas provided by Waverley Borough Council"</i> .	The Executive	Agreed	The Executive agreed the clarification. there was no intention to force Members to go paperless, only an initiative to provide the appropriate technology for those who did wish to go paperless; and to enable Members to explore technology they might not have been previously aware of.
21.11.23 - 10	Budget 2022/23 and MTFS	That informal and formal member briefings on the budget and MTFP are held in December and January respectively	The Executive and Finance team	Agreed	Briefings held.
21.11.23 - 11.1	CIL - Governance & Expenditure	Convey to Surrey County Council and the Surrey Heartlands and Farnham and North East Hampshire Clinical Commissioning Groups, that the Committee is concerned that they were not making	Surrey County Council and the Surrey Heartlands and Farnham and North East Hampshire Clinical Commissioning Groups	Agreed	Letters sent and response received from the County Council and Surrey Heartlands CCG.

		adequate bids to produce the healthcare and transport infrastructure appropriate for areas with significant development.			
21.11.23 – 11.2	CIL - Governance & Expenditure	Surrey County Council and the Surrey Heartlands and Farnham and North East Hampshire Clinical Commissioning Groups to be invited to a future meeting to discuss barriers to making bids and how WBC could support them.	Surrey County Council and the Surrey Heartlands and Farnham and North East Hampshire Clinical Commissioning Groups	Pending	Letters sent. Response received from Surrey Heartlands CCG and Surrey County Council, which the Planning Team and the Scrutiny Officer are now working on.

Part 2 of 4: Other resolutions

#	Agenda Item	Resolution	Status	Actioned to	Timescale	Details of current status
21.11.23 – 6.1	Work programme	Add Business Transformation as a standing item	Completed	Mark Mills	November 2021	Work programme amended
21.11.23 – 6.2	Work programme	Email the Scrutiny Officer with items they would like to see on the work programme	Completed	Committee Members	December 15 th 2021	Email sent to Committee Members.
21.11.23 – 9	Business Transformation Programme	Circulate updated version of the savings tables	Completed	David Allum	December 2021	Updated dashboard sent to Chair and Vice-chair

Part 3 of 4: Upcoming items

#	Title	Purpose for scrutiny	Leader Member/Officer	Date for O&S consideration	Date for Executive decision (if applicable)
R1	Collaboration with Guildford	Receive an update on the progress towards a joint management team	The Chief Executive	Standing	N/A
R2	Business Transformation	Receive an update on progress and savings realisation	David Allum	Standing	N/A
R3	Property Investment Advisory Board Activity update report	Receive a report updating the Committee on the progress and activity of the Property Investment Advisory Board	Peter Vickers	Standing	N/A
R4	Property Investment quarterly report (exempt)	Receive an item detailing the performance of property portfolio	Peter Vickers	Standing	N/A
R5	Hybrid Working	To receive updates on how the Council is responding to the opportunities and challenges presented by remote working	David Allum / Robin Taylor	Standing	N/A
1	Community Infrastructure Levy	Host a discussion with representatives of the Clinical Commissioning Groups about how to facilitate their applications for CIL funding for health infrastructure	Zac Elwood / Marissa Nash	June 2022	N/A
2	Corporate Performance Report Q.4 2021/22	To scrutinise the performance of the areas and KPIs within the Committee's remit	Heads of Service / Nora Copping	June 2022	N/A
3	Insurance Reserves	To scrutinise the Council's useable general fund reserves, including the insurance reserves and the brokerage agreement with the London Borough of Sutton	Peter Vickers	June 2022	N/A

4	Service plan development 2023 - 26	Consider the implementation of the plans approved by Executive and discuss the development of the 2023 – 26 plans	David Allum / Robin Taylor / Peter Vickers	June 2022	Feb 2023
5	Where Work Happens	Receive a report on the maintenance of an organisational culture in a time of hybrid working	Robin Taylor / Sally Kipping	June 2022	N/A
6	Asset Management strategy	Review the new strategy	Peter David	TBD	TBD

Part 4 of 4: Task and Finish groups

Subject	Objective	Key issues	Chair	Lead officer	Status	Progress	Target Completion Date
None at present							